

JOB DESCRIPTION

Job Title:	Drug & Alcohol Project Worker
Reports to:	Project Director
Objective:	The effective delivery of a community-based Drug & Alcohol treatment support service including harm reduction, rehabilitation and aftercare services for individuals over 18 years
Location:	Dublin 8
Start Date:	25th November 2024, subject to Garda vetting
Hours:	Part-time 4 days per week (29.25 hours)

Essential Criteria for the position

- BA/BSc degree in the wider Social Service area
- A minimum of 2 years relevant employed work experience in addiction, community development, health & social care, education or related fields including experience of crisis support, key working, case management and group facilitation

Desirable Criteria for the position

- Have an understanding of the current National Drugs Strategy, Substance Misuse Strategy, National Drug Rehabilitation Framework, logic model reporting, QUADS and/or Safer Better Healthcare (SBHC) Standards.
- Experience with facilitation of Creative Arts classes e.g. Drama, writing, dance, music, art
- Experience working with clients with mental health issues and dual diagnosis
- Qualification/training in Relapse Prevention, Mental Health, Dual Diagnosis,

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- Motivational Interviewing (MI), Cognitive Behavioural Therapy (CBT)
- CRA/CRAFT training
 - Experience facilitating holistic activities e.g. yoga/meditation/tai chi
 - An interest in the arts
 - An interest in gardening

Key Roles & Responsibilities

- To work with service users in addressing their day-to-day substance use issues
- To be there as a support for service users
- To assist in the planning, delivery and evaluation of educational, life skills, personal development and relapse prevention workshops. To co-facilitate such groups and sit in as required
- To manage a case load of participants, preparing care plans and key-working on a one-to-one basis
- To liaise with the Rehab and Training Co-Ordinator
- Assist with funding applications and lead on one-off projects

Administration:

- To maintain and update accurate day-to-day records
- To undertake any other administrative duties as and when required

Personal and Team Development:

- To attend supervision
- To undertake relevant training and development opportunities as provided

General Responsibilities:

- To undertake housekeeping/care-taking duties of the project as requested
- To work within and adhere to RADE's policy and procedures guidelines
- To undertake any other duties as may be reasonably assigned

Skills and Abilities:

- Experience of working in the area of addiction / community development / social inclusion
- An ability to communicate and work safely with participants maintaining strictest confidentiality
- An ability to work within professional boundaries

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- An ability to work as part of a team, and on own initiative where required
- To be aware of and adhere to RADE's mission, values, aims and objectives

Remuneration:

€30,816 (full-time salary) calculated pro rata according to part-time hours worked. This does not include the upcoming uplift due to the recent WRC agreement on Pay Restoration for Section 39 organisations, amount tbc, which will be applied to this post in due course.

Annual Leave:

20 days annual leave on a pro rata basis

To Apply:

Please submit a cover letter and CV outlining your suitability **by email** to chairperson@rade.ie or **by Post** to Project Director, RADE, OLV Building, Cathedral View Court, Off New St, Dublin, D08 PW8Y.

Closing Date : 23rd November 2024 5pm

Interviews: 6th and 7th November 2024

Queries: Please address any queries you may have to RADE office @ Tel: 01-4548733; or to info@rade.ie.

This position is subject to Garda vetting.

RADE reserves the right to amend or change this job description as required.

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RADE is a Registered Charity CHY 16723 Company Registration Number: 387097
Board of Directors: Geoff Power (chairperson), Matthew DeCourcy (secretary), Lorcan Claffey (treasurer), Dominique Cleary, Eoin Ryan,
Jane O'Hanlon, Úna Lowry, Carol Casey. RADE Clg. is funded by the DSP and SICDATF